



**REQUEST FOR PROPOSALS  
#CM2022-04  
CYBERSECURITY SERVICES**

The City of St. Augustine is soliciting competitive proposals for an Information Technology (IT) firm to assist City IT staff in support of the protection of critical infrastructure and cybersecurity needs of the City of St. Augustine. Project is funded with Federal funds through America Rescue Plan Act funds and Contractor is required to comply with all grant requirements.

The City of St. Augustine has a twenty-four (24) hour, seven (7) days a week emergency service and will require monitoring around the clock. The Selected Firm will be required to maintain security compliance and daily operations of City IT assets.

Sealed PROPOSALS will be received until 2:00 PM EDT, on June 7, 2022, at the General Services Department; Lobby D, 4<sup>th</sup> Floor, City Hall; 75 King Street; St. Augustine, Florida 32084. No facsimile or email PROPOSAL will be accepted. Any PROPOSAL submitted after the time and date for receipt of PROPOSALS will be returned unopened. PROPOSALS will be opened, read aloud and recorded promptly at 2:15 PM EDT. The sealed PROPOSAL shall be mailed or delivered in person to:

Mailing Address

City of St. Augustine  
General Services Department  
Attn: Danielle Falkner, FCCM, FCCN  
P.O. Box 210  
St. Augustine, FL 32085-0210

Physical Address

City of St. Augustine  
General Services Department  
Attn: Danielle Falkner, FCCM, FCCN  
75 King Street, Lobby D, 4<sup>th</sup> Floor  
St. Augustine, FL 32084

Request for PROPOSAL documents may be obtained from: City of St. Augustine; General Services Department; 75 King Street, 4<sup>th</sup> Floor, Lobby D, St. Augustine, Florida 32084 or by contacting Danielle Falkner, Procurement Specialist II, at [dfalkner@citystaug.com](mailto:dfalkner@citystaug.com). Vendors registered with DemandStar.com, Inc. can download RFP Package No. CM2022-04 at no cost from their website – [www.demandstar.com](http://www.demandstar.com)

The City of St. Augustine reserves the right, which is understood and agreed to by all respondents, to waive any informality in or to reject any or all of PROPOSALS if deemed to be in its best interest. The City also reserves the right to award a contract on such material(s) as the City deems will best serve its interests.

The City of St. Augustine is committed to the opportunity for diversity in the performance of all City of St. Augustine projects. All respondents are encouraged to make good faith efforts to ensure that women- and minority-owned businesses are given the opportunity for maximum participation in the supply and/or construction of the PROPOSAL components.

**CITY OF ST. AUGUSTINE  
DEPARTMENT OF GENERAL SERVICES  
DANIELLE FALKNER, PROCUREMENT SPECIALIST II**

*In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven (7) days prior to the proceeding at the address given on notice. Telephone: Danielle Falkner (904)209-4316; or 1-800-955-8771 (TDD) or 1-800-955-8770 (V), via Florida Relay Service.*