

CITY OF ST. AUGUSTINE

Community Redevelopment Agency  
Budget Meeting  
September 8, 2022

The Community Redevelopment Agency met in formal session Thursday, September 8, 2022, at 5:05 P.M. in the Alcazar Room at City Hall. The meeting was called to order by Chairman Tracy Upchurch, and the following were present:

**1. Roll Call:**

Tracy Upchurch, Chairman  
Nancy Sikes-Kline  
Roxanne Horvath  
John Valdes  
Barbara Blonder

Also Present: John Regan, City Manager  
Meredith Breidenstein, Assistant City Manager  
David Birchim, Assistant City Manager  
Isabelle Lopez, City Attorney  
Darlene Galambos, City Clerk  
Mark Simpson, Finance Department Manager  
Ruben Franklin, Public Works Director  
Todd Grant, Utilities Manager  
Jennifer Michaux, Police Chief  
Colleen Kuhn, Recording Secretary

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**2. General Public Comments**

The Agency heard from the following members of the public:

Rick Spence  
Gail Wisler

**3. Approval of Minutes (August 18, 2022)**

**MOTION**

**Commissioner Sikes-Kline MOVED to approve the August 18, 2022, Meeting Minutes. The motion was SECONDED by Commissioner Horvath and APPROVED BY UNANIMOUS VOICE VOTE**

**4. Agenda**

**4.A. Public Hearing: Consideration of Resolution 2022-32, proposed budget**

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**for the Lincolville Community Redevelopment Area for Fiscal Year 2022-2023.**

Ruben Franklin, Public Works Director said that based on input from the Agency and public, there were minor changes to the budget which included:

- \$100,000 reallocated from the Fix It Up Program to Hayling and Vicker's Park improvements
- Architectural overlay guidelines went from \$9600 to \$21,262

Mr. Franklin said there was additional carry forward from the Fix It Up Program and staff was discussing how to make the Program more effective.

Public Hearing was opened; however, there was no response.

Commissioner Sikes-Kline requested an update on the Kayak Launch Project.

Meredith Breidenstein, Assistant City Manager said the Kayak Launch Project was funded by grants and after hurricane Irma, the Port District allowed the City to use the funds for the Marina Fueling Station since it was an urgent need. She said she believed at that time, the Commission said not to move forward with the Kayak Launch Project since the City was still recovering from Irma.

John Regan, City Manager noted that projects were put on hold when Irma hit. He said the Project would be reactivated with the FY 2022-2023 budget and new grants would be sought.

Commissioner Horvath shared that a South Florida firm was using vending machines for the public to rent kayaks and paddle boards.

#### **MOTION**

**Mayor Upchurch MOVED to approve Resolution 2022-32. The motion was SECONDED by Commissioner Horvath.**

**VOTE ON MOTION:  
AYES: Upchurch, Horvath, Blonder, Valdes, Sikes-Kline  
NAYES: None  
MOTION APPROVED UNANIMOUSLY**

**4.B. Public Hearing: Consideration of Resolution 2022-33, proposed budget for the Historic Area Transportation and Parking Community Redevelopment Area for Fiscal Year 2022-2023.**

Public Hearing was opened; however, there was no response.

#### **MOTION**

**Commissioner Sikes-Kline MOVED to approve Resolution 2022-33. The motion was SECONDED by Commissioner Valdes.**

**VOTE ON MOTION:  
AYES: Sikes-Kline, Valdes, Horvath, Blonder, Upchurch  
NAYES: None  
MOTION APPROVED UNANIMOUSLY**

#### **5. Items by Chair and Board Members**

None

#### **6. Items by City Staff**

Mr. Franklin noted that staff was coordinating with the County to replace the basketball courts. He stated the Parks Master Plan would incorporate community feedback on kayak and dog Parks.

#### **7. Adjournment**

There being no further business, the meeting was adjourned at 5:21 P.M.<sup>1</sup>

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Tracy Upchurch, CHAIRMAN

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Darlene Galambos, CITY CLERK

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<sup>1</sup> Transcribed by Colleen Kuhn