



## CITY OF ST. AUGUSTINE CITY COMMISSION SPECIAL MEETING AGENDA

THURSDAY, SEPTEMBER 23, 2021

5:05 P.M.

ALCAZAR ROOM

A G E N D A

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1. Call to Order.  
Roll Call.
  2. General Public Comments.
  3. Public Hearing – Consideration of Resolution 2021-37, increasing the Solid Waste rates \$5.00 for Fiscal Year 2021-2022.
  4. Public Hearing – Consideration of Resolution 2021-36, establishing the final millage rate for the Fiscal Year 2021-2022 Budget.
  5. Public Hearing, Second Reading – Consideration of Ordinance 2021-23, establishing the proposed budget for Fiscal Year 2021-2022.
  6. Adjourn.

**NOTICES:** In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone (904) 825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V), via Florida Relay Service. Please note that one or more members of the City Commission or its appointed boards or committees may attend this meeting and participate, however they may not engage in a discussion or debate amongst themselves on any issue that will likely come before their respective elected or appointed body. The materials prepared and presented are part of the City's ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.

## RESOLUTION 2021-37

### **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA MADE PURSUANT TO THE AUTHORITY OF SECTION 30-10 OF THE CODE OF THE CITY OF ST. AUGUSTINE PROVIDING FOR AND ADOPTING A SCHEDULE OF SOLID WASTE RATES AND MISCELLANEOUS FEES AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of St. Augustine provides solid waste services for residential and commercial properties, including recycling, bulk collections, and yard waste; and

WHEREAS, the City of St. Augustine operates the solid waste fund as an enterprise; and

WHEREAS, the City Commission of the City of St. Augustine by ordinance previously has established the rates, fees and charges pertaining to the Utility; and

WHEREAS, pursuant to the provisions of applicable law, the City Commission sets rates, fees and charges for services furnished by the Solid Waste; and

WHEREAS, the City Commission finds after analysis of the operation, a defined amount of the fees and charges are necessary for the City to recover the costs of the City associated with serving the city with its solid waste collection and disposal costs that meets the regulatory and fiscal obligations of the Solid Waste Fund and further finds that fees and charges are necessary to recover costs of the City associated with this operation; and

WHEREAS, the City Commission has enacted Ordinance 2017-31 which provides that the City Commission, from time to time, may establish by resolution such rates as shall be necessary to meet the City's obligations relating to the Solid Waste operation and to meet all other obligations of the City related to Solid Waste; and

WHEREAS, the City Commission desires to continue to maintain fair, just, equitable and appropriate rates, fees and charges;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA, AS FOLLOWS:

SECTION I. The foregoing recitals are incorporated herein by reference and made a part of this Resolution.

SECTION II. The fees described in Exhibit "A," Schedule of Solid Waste Rates and Fees, attached hereto and incorporated herein, are hereby adopted by the City of St. Augustine.

SECTION III. The fees shall become effective November 1, 2021.

PASSED IN REGULAR SESSION of the City Commission of the City of St. Augustine, Florida this \_\_\_\_\_ day of September, 2021.

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Tracy W. Upchurch  
Mayor-Commissioner

ATTEST:

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Darlene Galambos  
City Clerk

# Exhibit A

## City of St. Augustine, Solid Waste Rates 2021/2022

### Residential Services

**Cart Services** - rates established include base collection rate plus base residential disposal rate per month

<b>Base Collection Rate</b>	Existing	\$9.40	Proposed 2022	\$11.90	
<b>Base Residential Disposal Rate</b>	Existing	\$8.04	Proposed 2022	\$10.54	
<b>Total Fee Residential Cart</b>	Total Existing	\$17.44	<b>Total proposed</b>	<b>\$22.44</b>	\$5 Increase

### Residential Dumpster

#### For Bulky Yard Trash or Construction/Demolition

Per month rate for 4 Yard dumpster with one pickup per week	Existing	\$75	<b>Proposed 2022</b>	<b>\$75.00</b>	No change
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### Cart Fee

<b>New Customer Cart Service</b>	<b>\$100 per New Residential Service Established (1)</b>
<b>Cart Swap Fee</b>	<b>\$30 per Customer requested change-out</b>

1. Fee includes one (1), 65-gallon household trash can and one (1), 65-gallon recycling can

### Home Occupation Services - for licensed commercial enterprise located within the owner's place of residence that uses cart services

I. For commercial telephone, office and/or advertising (excluding signage) monthly rate is two times (2X) base collection rate, plus base residential disposal rate plus the base commercial disposal rate

II. For commercial telephone, office use, advertising, signage and/or commercial customer activity at residence, the monthly rate is three time (3X) the base collection rate, plus the base residential disposal rate, plus two time (2X) the base commercial disposal rate

Home Occ I	Existing	\$32.57	<b>Proposed 2022</b>	<b>\$37.57</b>	\$5 Increase
Home Occ II	Existing	\$47.70	<b>Proposed 2022</b>	<b>\$52.70</b>	\$5 Increase

### Commercial Services

**Cart Services** - rates established include base collection rate plus base commercial disposal rate per month

<b>Base Collection Rate</b>	Existing	\$9.40	Proposed 2022	\$9.40	
<b>Commercial Disposal Rate</b>	Existing	\$5.73	Proposed 2022	\$5.73	
<b>Total Fee Commercial Cart</b>	Total Existing	\$17.63	<b>Total Proposed</b>	<b>\$17.63</b>	No Change

# Exhibit A

## City of St. Augustine, Solid Waste Rates 2021/2022

### Monthly Rates Commercial Cart Service

# of Carts	Weekly Collection Frequency				
	2	3	4	5	6
1	\$ 60.53	\$ 90.76	\$ 121.01	\$ 151.24	\$ 181.52
2	\$ 75.03	\$ 112.54	\$ 150.06	\$ 157.32	\$ 164.58
3	\$ 89.55	\$ 134.33	\$ 179.11	\$ 193.63	\$ 268.66
4	\$ 104.07	\$ 156.10	\$ 208.15	\$ 260.19	\$ 312.23
5	\$ 118.60	\$ 177.89	\$ 237.19	\$ 296.49	\$ 355.79
6	\$ 133.12	\$ 199.67	\$ 266.24	\$ 332.79	\$ 399.35
7	\$ 147.64	\$ 221.47	\$ 295.29	\$ 369.10	\$ 442.92
8	\$ 162.17	\$ 243.25	\$ 324.31	\$ 405.40	\$ 486.48
9	\$ 176.69	\$ 265.03	\$ 353.36	\$ 441.71	\$ 530.05
10	\$ 191.21	\$ 286.81	\$ 382.41	\$ 478.02	\$ 573.61
11	\$ 205.73	\$ 308.59	\$ 411.46	\$ 514.32	\$ 617.19
12	\$ 220.25	\$ 330.38	\$ 440.50	\$ 550.62	\$ 660.75

### Compactor Service or One (1) cart picked up twice a week, including non-profits and churches based upon square footage

Square Footage	Amount times base collection rate plus base commercial disposal rate	Monthly Rate
0-100	1.0	\$ 15.13
101-250	1.5	\$ 22.70
251-500	2.0	\$ 30.26
501-750	2.5	\$ 37.83
751-1000	3.0	\$ 45.39
1001 and over	4.0	\$ 60.53
Each additional cart per pickup	\$	0.16

### Monthly Rates Commercial Dumpster Service

Size	Weekly Collection Frequency						
	1	2	3	4	5	6	7
2	\$ 99.83	\$ 171.71	\$ 257.46	\$ 343.31	\$ 427.71	\$ 515.03	\$ 600.88
4	\$ 171.71	\$ 343.31	\$ 515.03	\$ 686.74	\$ 858.46	\$ 1,030.17	\$ 1,201.88
6	\$ 257.46	\$ 515.03	\$ 772.60	\$ 1,030.17	\$ 1,287.74	\$ 1,545.30	\$ 1,802.30
8	\$ 343.31	\$ 686.74	\$ 1,030.17	\$ 1,373.59	\$ 1,717.01	\$ 2,060.32	\$ 2,403.62

**RESOLUTION 2021-36**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA ADOPTING THE FINAL LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2021-2022**

**WHEREAS**, the City Commission of the City of St. Augustine, Florida has conducted a public hearing on its final millage rate of 7.500 mills and has determined its rolled back rate is 7.2269 mills as required by Florida Statute 200.065;

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of St. Augustine, Florida that:

The Fiscal Year 2021-2022 final millage rate of the City of St. Augustine, Florida is 7.500 mills which represents an increase in the rolled-back rate of 7.2269 mills of 3.78 percent.

**ADOPTED** at a special meeting of the City Commission of the City of St. Augustine, Florida commenced at 5:05 p.m. this 23rd day of September, 2021.

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Tracy W. Upchurch  
Mayor-Commissioner

ATTEST:

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Darlene Galambos  
City Clerk

**ORDINANCE NO. 2021-23**

**AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA, RATIFYING, APPROVING AND ADOPTING THE ANNUAL BUDGET OR BUDGET ESTIMATES OF REVENUES AND EXPENDITURES FOR THE CITY OF ST. AUGUSTINE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE, FLORIDA AS FOLLOWS:**

Section 1. The annual budget estimates of revenues and expenditures of the City of St. Augustine, Florida for the Fiscal Year 2021-2022, as prepared, amended and submitted to the City Commission of the City of St. Augustine, Florida by the City Manager, as considered and acted upon by said City Commission, under and by authority of the Charter of said City and the Laws of Florida, are hereby ratified, approved and adopted by the City Commission of said City, and the amounts of money set forth therein are hereby appropriated.

Section 2. The said budget of revenues and expenditures adopted for the ensuing Fiscal Year 2021-2022 shall be spread in full upon the minutes of the City Commission.

Section 3. The appropriations within an activity or sub-activity for Fiscal Year 2020-2021 and Fiscal Year 2021-2022 may be transferred within by the City Manager for the purpose of equalization, when necessary.

Section 4. All funds for the current Fiscal Year 2020-2021 and budgeted Fiscal Year 2021-2022 may over-expend adopted budgets to the extent that actual revenues exceed the adopted budget.

Section 5. All unencumbered appropriations, except for special projects or commitments, be and are canceled as of September 30, 2021, and the City Director of Finance is directed to transfer all appropriation credit balances to unappropriated surplus and place to the credit of all appropriation accounts which show a debit balance for the Fiscal Year 2020-2021 an amount from unappropriated surplus to balance same and to close all such accounts for the Fiscal Year 2020-2021.

Section 6. If any provisions of this Ordinance, or the application thereof to any person or circumstances, are held invalid, such invalidity shall not effect other provisions or applications of the Ordinances which can be given effect without this invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 8. This ordinance shall become effective upon passage.

**PASSED** by the City Commission of the City of St. Augustine, Florida, in special session, at 5:05 p.m., this 23rd day of September, 2021.

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Tracy W. Upchurch  
Mayor-Commissioner

ATTEST:

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Darlene Galambos  
City Clerk